

Pleasley Surgery Patient Group

a voice for all patients of Pleasley Surgery



Minutes of the meeting held on 12th February 2018

Attendees: - RC – Chairman
CP – Vice Chairman
PS – Member
HC – Member
NW- Member
DM – Practice Manager
SP - Doctor

Apologies: - SC – Member

1. Notes of last meeting and matters arising – The minutes of the last meeting on the 29th January 2018 were agreed as a true record.

2. Matters Arising: -

It was decided that our charity of choice was to be a local homeless shelter, KW who has a lot to do with both the walking for health and the local homeless charity is going to be invited to attend our next PPG meeting to give a talk to the group. The walking for health group and how they are funded was also discussed and it was suggested that maybe fundraising could also be taken on board for this - **RC to action**

RC spoke about the walking for health group and how the numbers have increased to more than 20 people attending the Wednesday walks, KW confirmed that promotion in the surgery was ongoing.

HC wondered about starting a 'befriending' group, this will be discussed in more detail at the next PPG meeting.

A patient at the surgery has spoken with RC showing an interest in becoming a PPG member, KW to post out application form – **KW to action**

The DNA figures were discussed as there had been an increased in numbers. KW handed out a printout showing a breakdown in numbers and relevant clinicians, KW confirmed that new information had been put onto the TV in reception and the website with regards to what happens when a patient DNA's. RC wondered if it would be beneficial if the DNA info on the TV was to be repeated, KW pointed out that the people in reception watching the TV are not the patients who are not attending, the majority seconded that. It was requested that more information was to be generated outlining the role of the ANP and what they can and cannot see. General discussion around technology and how it is used for patients contacting the surgery and vice versa. It was agreed to wait until after KW had attended at the next meeting for further ideas.– **KW to action**

CQC: - The date has been confirmed for the 20th February 2018, DM and SP came and spoke with the group outlining the agenda and possible questions that may be put to the group. RC, HC, CP and NW will be attending on the day of the CQC visit..

3. Training: - as above

4. The PSPG Development Plan – The plan is to be updated by RC, a copy is attached.

Time and date of next meeting – 19th March 2018 at 11.30am