

# Pleasley Surgery Patient Group

a voice for all patients of Pleasley Surgery



## Minutes of the meeting held on 20th August 2018

**Attendees:** - RC – Chairman  
CP – Vice Chairman  
SC – Member  
KW – Member

**Apologies:** - HC – Member  
NW – Member  
CC – Member  
BA – Member  
PS – Member

### 1. Minutes of last meeting

- Minutes of the last meeting were approved.

### 2. Matters Arising

- **PPG Bank Account**, KW advised that SP has requested that any monies raised to go through the Surgery account rather than having an account for the PPG as it will only be used very infrequently.

### 3. Report from Practice

- Members were issued with the DNA figures report for July which was 31, a little higher than for June. However, they are still improved since the beginning of the year.
- It was reported that the Surgery had not received any Family & Friends feedback since the last meeting.
- The Surgery has started supplying hearing aid batteries.
- Work has started to the rear of the building for staff parking to release spaces at the front for patients.
- The patient survey has now finished and all information has been sent to Julie Andrews at the CCG to be collated and the results will be sent in due course.
- The next event to take place in the Surgery will be flu clinics and members of the PPG will be asked to support where possible. This prompted a discussion with SP and it was agreed that a tombola can be organised for the same time and also arrangements made to promote e-prescriptions and e-appointments.
- Health promotion initiatives were discussed during the meeting with Bull Farm PPG (see agenda item number 5).

#### **4. NAPPG information/updates**

- CP provided a report which covered an update about the NAPP (National Association for Patient Participation) in respect of the CQC inspections.
- CP also reported that she had a collection box for their chosen charity – The Beacon Project and has also had contact with several patients to offer support.
- CP advised that she had been approached by the CCG to join the Patient and Public Engagement Committee, but has decided that she cannot take on this role at this time. She informed Julie Andrews that Barry Answer will be on the committee and has offered to include the views of Pleasley Surgery in his work on this group.
- Information was given in respect of the PPG Chairs' meeting that was held in July and she is going to let the Vice Chairman for Bull Farm PPG have details of the next meeting.

#### **5. Activities/links with other local PPGs**

- Members from Bull Farm PPG joined the meeting and a long discussion was had around how each of the PPG's interact with their own practices.
- There was a joint discussion about a possible joint health event in September regarding COPD which would be held at Bull Farm Surgery in the Education Centre.

#### **6. PSPG Development Plan update**

- A brief discussion took place and it was decided to carry this agenda item over to the next meeting to allow more members to take part in updating the plan.

#### **7. AOB**

- CP mentioned that she had been given the name of a company (Seton Signs – 0800 316 6933) who provide signs for wheelchair users etc. She thought that they may be able to purchase a rubber mat with a wheelchair sign on it to be put in place in the Surgery to indicate space for wheelchairs. **CP will contact KW with this information.**
- CP also agreed to liaise with KW to produce an article for the next Surgery newsletter about the fundraising activities and an overview of what the PPG have been doing.

#### **8. Time and date of next meeting**

- The next meeting is planned for Monday, 24th September at 11.30 am.
- **Big thanks to CP for taking/preparing the meeting notes.**